

DEPARTMENT OF WATER RESOURCES

1416 NINTH STREET, P.O. BOX 942836
SACRAMENTO, CA 94236-0001
(916) 653-5791



August 1, 2005

Dear Advisory Committee, Extended Review Forum, and Project Team members,

The next *California Water Plan Update* Advisory Committee meeting is Wednesday, August 17, 2005 in the Sterling Hotel's "Ballroom," 1300 H Street, Sacramento. Registration begins at 8:45 a.m. The meeting starts at 8:50 and ends at 3:00 p.m. There is a special caucus meeting about the South Coast Scenario Study at 3:05 p.m. for those who are interested. The Department of Water Resources will summarize the public comments and the changes we plan on making to the Public Review Draft at the meeting. An agenda will be sent later this week. All Advisory Committee meetings are open to the public.

RSVP -- Advisory Committee and Extended Review Forum

If you plan to attend, please let **Nancy Van Buren** know by Monday, August 15, at e-mail address: nancyv@water.ca.gov. Nancy's telephone number is (916) 653-6041.

RSVP -- Project Team

Please let yours truly, **Virginia Sajac** know by Monday, August 15, if you plan to attend, at e-mail address: vsajac@water.ca.gov (or hit the "reply" button). My telephone number is (916) 653-7101.

Travel and Parking

There are parking garages at 14th and H Streets and 14th and I Streets. 13th Street between H and I Streets has 10-hour quarter meters. The light rail stops at 12th and I Streets. From the airport, take a shuttle or a taxi. Advisory Committee members, please save your receipts for reimbursement.

The usual forms will be available at the meeting if you want to be reimbursed for travel expenses. *Please note that the procedure for ordering airline tickets, rental cars, and booking hotels has changed. See the Administrative Corner website for details:* <http://www.waterplan.water.ca.gov/ac/admincorner.cfm>. *I encourage you to choose a hotel recommended by Patterson's on-line Travel service, so that you will be fully reimbursed.*

Meeting Materials

Meeting materials will be posted on the Advisory Committee Meeting Materials web page at: <http://www.waterplan.water.ca.gov/materials/index.cfm>.

Location

A map and directions to the Sterling Hotel will be posted on the Advisory Committee Meeting Materials web page at: <http://www.waterplan.water.ca.gov/materials/index.cfm>.

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Advisory Committee, et al.
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Lunch

Please bring cash money for lunch -- sorry, no checks will be accepted. A lunch menu will be circulated and you will order lunch at 9:40 a.m. that day.

Finally, please bring your calendars!

If you have any questions, please reach me at vsajac@water.ca.gov or at (916) 653-7101. I look forward to seeing you on August 17!

Sincerely,

Virginia Sajac

Virginia Sajac
Water Plan Administrative Support
California Water Plan Update 2005
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<http://www.waterplan.water.ca.gov>